

Client Contract Waiver Agreement

All information is required to reserve your specific date.  
Fill out and mail or email a copy of this form to:



P.O. Box 25. 3670 CTY RD HHH Kieler, WI 53812  
tipsytrolley@gmail.com

For immediate booking and payment information, please call 608-732-9099.

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Event Date: \_\_\_\_\_ Bus Size \_\_\_\_\_

Pick Up Time: \_\_\_\_\_ A.M. or P.M. Scheduled # of Hours: \_\_\_\_\_

Drop off Time: \_\_\_\_\_ A.M. or P.M.

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Client Home/work Phone #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

First Pick Up Location/Address:

End of Trip Final Drop off address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occasion/Route:

\_\_\_\_\_  
\_\_\_\_\_

# Tipsy Trolley

## Rules and Regulations

Show respect for the driver and follow the driver's instructions.

Client is responsible for any damages to the bus or its equipment, accidentally, or otherwise.

Violence will not be tolerated.

- ❖ Need all 3 pages filled out, regardless of payment type.
- ❖ We accept cash, check venmo and credit cards (processing fees added).
- ❖ Cancellation Policy: A cancellation fee equal to 33% of the total trip cost is charged to the credit card on file. Once a reservation has been made, the total number of hours reserved may not be reduced; it however can be increased as long as no other parties are scheduled for the requested additional time. If your trip ends early for any reason, you will still be charged for the total amount specified in the original booking taken by Tipsy Trolley Party Bus.
- ❖ Trips may be postponed once. After that 100% of the payment will be forfeited to Tipsy Trolley.
- ❖ No Show Policy: If a client fails to show at the designated location for which a scheduled reservation has been made, a No Show fee of 110% of the total trip cost is charged to the credit card on file.
- ❖ Deposit Policy: To book a trip the quote must be paid in full. First come, first serve. Once your quote is paid your trip will be put in our books.
- ❖ Starting and Ending Times are to be strictly enforced. Overtime hours may be purchased if the bus is available that day/night. Overtime hours are charged in one hour increments, starting 15 minutes into the first unscheduled hour, at the hourly rate outlined in your original agreement.
- ❖ Tipsy Trolley Party Bus and its drivers ARE NOT responsible for lost or stolen items.
- ❖ There is NO SMOKING on any of our buses. If smoking occurs, the client will be charged a \$100 Fee, per person, per incident. NO EXCEPTIONS.
- ❖ If a passenger should vomit on one of our buses, a \$100 fee will be assessed by the driver or charged to the credit card on file.

I, \_\_\_\_\_ have read the attached contract conditions and agree to abide by them. I accept full responsibility for any and all damages or thefts that occur during my rental, for all members involved with my event. I agree that if any passengers are added during the trip that are NOT part of the original party, I am responsible for them and their actions as well. I have the right to inspect the reserved vehicle prior to my trip and report any noticed damage. I have accepted "Tipsy Trolley, a division of J2MLogistics, LLC" in good faith and agree to the contract terms provided. I agree to pay for all services rendered at the time of pick-up, and any additional services/hours and the trips end. I will personally explain these rules to all of those involved with my group.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Payment Type: \_\_\_\_\_



## Credit/Debit Card Authorization

Everyone who books an event must have a credit or debit card on file for their event. It is used as a personal guarantee that you will fulfill your contract and without theft or damage. We do not anticipate processing this card. However, in the event that additional fees accrue or your party decides to cancel, we will run your credit card for the amount specified on your contract. We ask that this form be filled out in full and returned, along with the signed contract and deposit, prior to your event.

Please fill out this form with the information as it appears on the card:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Card Type: \_\_\_\_\_

Card Number: \_\_\_\_\_

Exp: \_\_\_\_\_ Zip Code \_\_\_\_\_ 3 Digit Sig Number: \_\_\_\_\_

Signature: \_\_\_\_\_

In the event my party accrues additional fees, I authorize my card to be charged.

\_\_\_\_\_  
Initial

I would like my trip quote (plus 3.5% for CC fees) charged to this card.

Yes \_\_\_\_\_ No \_\_\_\_\_

**\*Also please note**, you take substantial risk of being charged a \$100 detail fee if you bring jello/pudding shots in plastic cups on your trip – put them in syringes to be safe.

**Topsy Trolley**  
**3670 County Road HHH**  
**Kieler, WI 53812**  
**Phone: 608-732-9099**